**Access Fund Climbing Conservation Loan Application**

**[Enter info into shaded fields; double click boxes to select *checked*]**

**I. GENERAL INFORMATION**

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| Project Name |  |
| Applicant’s Organization/Group Name |  |
| Address |  |
| City |  |
| State |  |
| Zip Code |  |
| Telephone Number |  |
| Contact Person’s Name |  |
| Contact Person’s Title |  |
| Contact Person’s E-mail Address |  |
| Director (if different from Contact Person) |  |
| Project Attorney’s Name |  |
| Project Attorney’s E-mail Address |  |
| Loan Amount Request |  |
| Requested term of loan (up to three years) |  |
| Expected closing date or release of funds |  |
| Have you applied to the Access Fund for a grant or loan before? | Yes  No |
| If Yes, give year and name of project(s) |  |
| Applicant must be a 501(c)(3) organization | Yes |
| Property Owner |  |
| County and State of Property |  |
| Tax Parcel Identification Number(s) |  |
| Size of Property (acres) |  |

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| **Type of loan request:** | | |
| Fee-simple acquisition with long-term ownership by borrower | Fee-simple acquisition with hold and transfer to public agency | |
| Option agreement for fee-simple acquisition | Public access easement to protected climbing area | |
| Conservation easement with public access | Assignment to public agency | |
| Refinancing of prior acquisition | Recreational lease or license | |
| Emergency stewardship action | Other: |  |

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| **Please provide a brief description of how the project meets the following criteria** |
| Builds local climber involvement and is supported by the climbing community: |
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| Threat of development or closure is imminent or opportunity to remove future threat arises: |
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| Project provides maximum public benefit and conservation value for the cost: |
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| Applicant has a strong record of success in land protection or has the resources available to carry out a successful transaction: |
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| Applicant has capacity to pay back the loan through fundraising or exit strategy: |
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| Where possible, applicant seeks a full or partial donation from the landowner as well as profit-bearing tools to leverage funding: |
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| Utilizes matching public or private funds to greatest extent possible: |
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| Incorporates a degree of volunteer/pro bono services (i.e. legal or environmental review): |
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| Applicant is prepared and able to manage the property into perpetuity or has partnered with another land trust, local climbing organization, or governmental agency committed to long-term management and public climbing access: |
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**II. ORGANIZATIONAL INFORMATION**

Mission statement, brief statement of organization’s history, goals, and/or objectives, including any history of land conservation projects (250 word limit):

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**III. PROJECT DESCRIPTION**A. Property description, including current improvements, size of climbing area, type of climbing, number of routes, and expected number of users per year (750 word limit):

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B. Description of your proposal that includes the overall goal of the project and a brief explanation of how the Climbing Conservation Loan will help accomplish this goal (750 word limit):

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**IV. DUE DILIGENCE**

A. Brief description of method of valuation (comparables, letter of opinion, appraisal, or project estimates):

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| If conducted, appraisal attached |

B. Brief statement on applicant’s inspection and assessment of potential environmental hazards on property:

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| If conducted, level 1 environmental site assessment attached |

C. Please describe any existing zoning regulations, plat notes, leases, covenants, conditions or restrictions (CC&R’s) or other documents referenced in the title commitment or found off-record that allow for or prohibit recreational use of the property and installation of improvements that may be needed, such as parking areas and other on-site improvements. For emergency stewardship action, please address permit or easement requirements and whether other entities have shared obligations.

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**V. BUDGET**

A. Transaction Expenses:

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| Item | Cost |
| Purchase price (land, easement, etc) |  |
| Title insurance (if applicable) |  |
| Closing/escrow/recording fees |  |
| Environmental Site Assessment (if conducted) |  |
| Surveys (if conducted) |  |
| Legal fees |  |
| General Liability Insurance (if not in place already) |  |
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| **TOTAL COST (A)** |  |

B. FUNDS AVAILABLE AT CLOSING (DO NOT INCLUDE FUNDRAISING TO PAY BACK LOAN):

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| Source | Amount |
| Current applicant funding available |  |
| Current gifts and grants (pledged or paid) |  |
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| **TOTAL FUNDS AVAILABLE (B)** |  |

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| **LOAN AMOUNT REQUESTED (A - B)** |  |

**VI. REPAYMENT/FUNDRAISING PLAN**

A. Briefly summarize the fundraising plan or exit strategy below. If the applicant is planning to transfer the property to another conservation organization or government agency, describe the strategy, appraisal process, funding sources, and timeline for transferring.

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B. List funding sources, expected date, month, or year, and expected revenue. Potential sources include the following: sale to public agency, public grant funding, foundations, individual major donors, corporate partners, local gyms and shops, online donations, membership funding, fundraising events, climbing competitions, and other creative revenue sources. At a minimum, total expected revenue should equal loan amount.

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| Source | Date/Month/Year | Expected Revenue |
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| Total Expected Revenue | |  |
| Total needed to repay loan | |  |

C. If the applicant is planning on long-term ownership, briefly describe the organization’s plan to manage the property, including coverage of annual stewardship costs, monitoring, facility or trail maintenance, invasive species removal, and other costs or risks.

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**VII. ATTACHMENTS** (PDF, Word, and JPG formats are preferred)

A. Applicant must provide the following information along with the application:

Map(s) of property, including parcel boundaries and aerial imagery

Two or more representative photos of the property and climbing activities

An attested copy of the organization’s authorizing resolution of its board of directors or responsible officers approving the transaction, Climbing Conservation Loan, and form of security

Title Commitment for Applicant and Access Fund if property is used as security

IRS 501(c)(3) Letter of Determination

Copy of Organization’s bylaws and articles of incorporation

Certificate of Good Standing from Secretary of State

Last three years of financial statements including IRS Form 990s

Loan documents: the applicant will work together with the Access Fund and legal counsel to submit a draft Promissory Note and other loan document(s) required to secure the loan.

B. Depending on the nature of the project, the Access Fund will likely request the following once available:

Purchase and Sale Agreement or equivalent contract

Certificate of Insurance listing AF as additional insured mortgagee/loss payee under applicant’s General Liability Insurance (for fee-simple acquisitions w/in 30 days of closing)

Letter of commitment from “take-out” source(s) for hold-and-transfer projects if possible

Borrower’s Counsel Opinion Letter for final review of loan documents

Appraisal (if completed or requested)

Survey (if completed or requested)

Environmental Site Assessment (if completed or requested)

Draft deed restriction or easement (if requested by applicant or Access Fund)

Project estimates and statements for emergency stewardship action